

ECM²

Putting technology into the hands of first responders™

MOBILEmap™

MANUAL FOR MOBILE MAP (Android)

© 2013

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MobileMap Installation & Registration

Registration Prerequisites

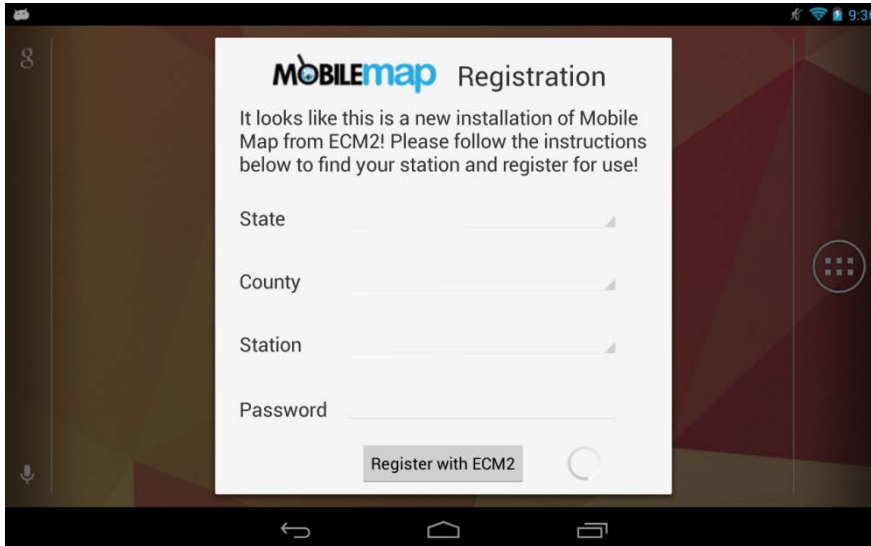
1. Before installing the application you must register for an account. Registration for the MobileMap service can be accomplished by contacting your designated administrator within your organization (i.e. fire chief or medical director).
2. Your administrator will then provide you with the following information that is required to setup MobileMap:
 - a. State (Example: New York)
 - b. County (Example: Erie)
 - c. Station Name (Example: Buffalo City Fire Dept.)
 - d. Station Password
3. When first launching/registering MobileMap, you will need an internet connection during the registration process.

Application Installation

1. Launch the *Play Store* application and search for 'ecm4' or 'MobileMap'. Once you have found the application in the search results you may view the details and select [**install**].
 - a. *Note: The application requires Android 4.0 or later to be installed.*

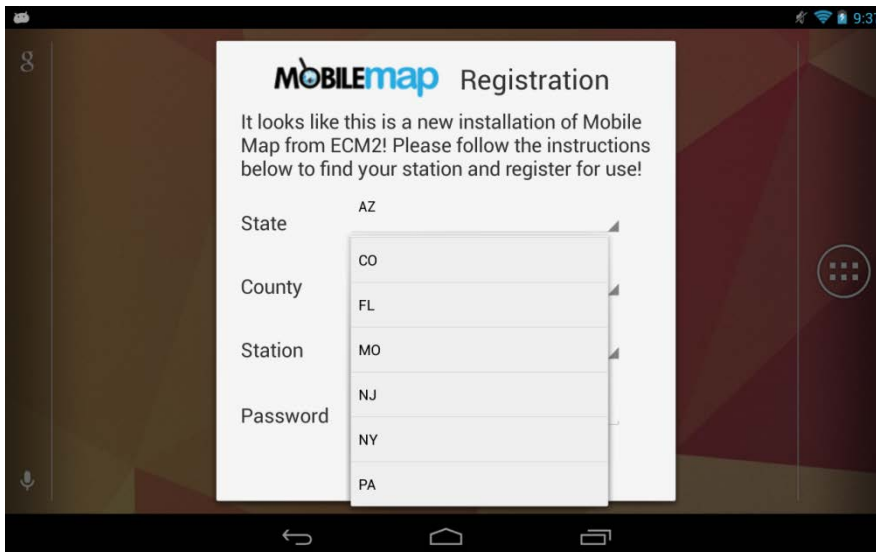
Initial Application Launch and Registration

1. Locate the application icon on your home screen and tap. On initial launch, you will be presented with the following screen:



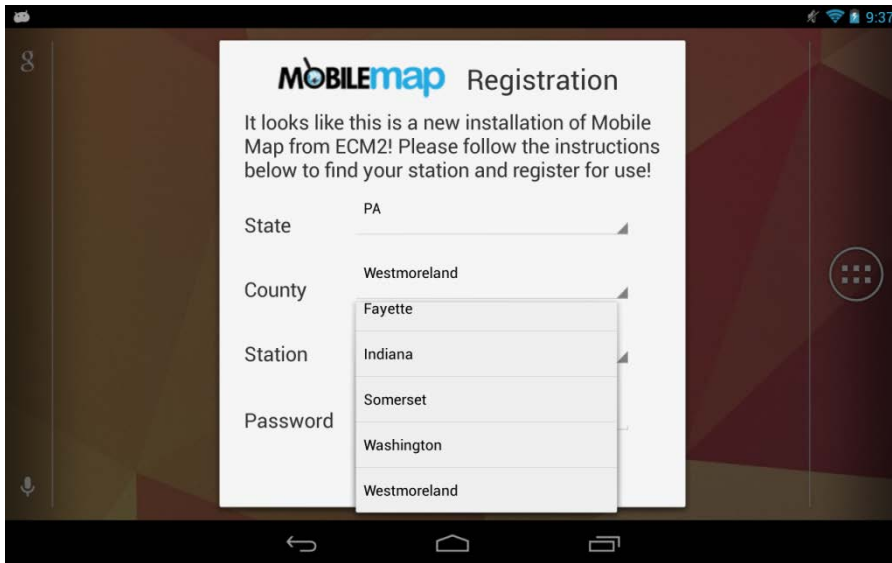
The screenshot shows the Mobile Map Registration screen. At the top, the text reads "MOBILEmap Registration" followed by "It looks like this is a new installation of Mobile Map from ECM2! Please follow the instructions below to find your station and register for use!". Below this text are four input fields: "State", "County", "Station", and "Password". At the bottom of the form is a button labeled "Register with ECM2" and a circular loading indicator. The background is a dark red and brown geometric pattern.

2. Select your state from the state drop down list.

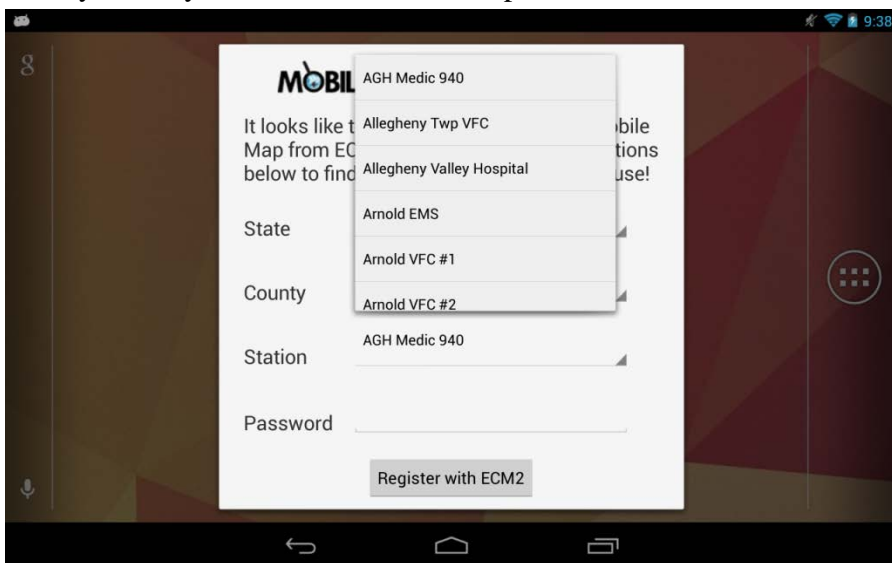


The screenshot shows the Mobile Map Registration screen with the State dropdown menu open. The menu lists the following state abbreviations: AZ, CO, FL, MO, NJ, NY, and PA. The other input fields (County, Station, Password) and the "Register with ECM2" button are visible in the background.

3. Then Select your county from the drop down list.



4. Finally select your station from the drop down list.



5. Enter the password for your station to sign in.

Note: If sign-in fails with an error, contact your administrator/support contact.

6. After successful registration, the form will dismiss and you will be presented with the main MobileMap pages.



Application Overview

Main Screen Navigation



Along the top edge of the screen are the Main Section Tabs for accessing different parts of MobileMap. They are as follows:

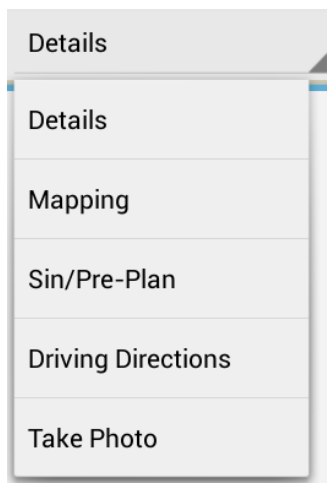
1. **Current Incident** – The default screen that is displayed when the App is launched. Here, you can get information regarding the active/selected incident. Including: Dispatch Details, Plotting of local points of interest on the map, Site Incident Notes & Pre-Plans.
2. **Incident** – Listing of current and past incidents, sorted by date/time. You can select an incident to view its details, or delete it from the list.
3. **Apparatus** – List of currently created Apparatuses. Allows you to view and edit their information.
4. **Admin** – Page allows the user to further customize MobileMap to their uses. It also provides other Administrative and Support functions, such as Account Reset.
5. **Calendar/EMG Notices** – Displays the Station Calendar and Emergency Notices section. Allows the user to be up-to-date on recent events and information from administrators.

Note: Please refer to the respective section for more details on its function and use.

To navigate to a different section of the App, simply tap on the tab that you would like to view. The blue line under the tab indicates which tab is active.

Current Incident View

Overview



The Current Incident section displays relevant information regarding an incident that has been dispatched to the App. This is where any “responding” changes are made. Also it allows the user to plot additional points of interest on the map. Current Incident has a few sub sections, they are as follows:

1. Details – This is where the specific information sent with the dispatch is displayed. Furthermore, any other Apparatuses that are responding will be listed in the “Apparatus Responding” view.
2. Mapping – This is where map elements that are retrieved from the server are plotted onto the screen. Also, any nearby Apparatuses can also be displayed on the screen.
3. SIN/Pre-Plan – Shows a listing of nearby Site Incident Notes and Pre-Plans, sorted by distance from the Incident location. Selecting one will display its associated details.
4. Driving Directions – Allows the user to automatically get directions to the Incident’s location.
 - a. **Note:** Selecting this option will leave the app and launch the Google Navigation app.
5. Take Photo – Enables taking a photo/video and sending to the Station for later documentation.

To navigate to a different sub-section of Current Incident, simply tap on the button corresponding to the sub-section you want to view.

Current Incident Details



In the details screen you see the Current Incident's (Selected Incident) Information. On the left, the Call Information gives you the Incident Number, Address and information about the incident.

CALL INFORMATION
 Incident Number: SM-4961006

 Incident Address: 252 5th Street Niagara Falls New York 14303

 Loc: 252 5th Street Niagara Falls New York 14303
 xSts:
 Nature: Medical Assist
 TOC: 5/20/2013 9:58:41 AM
 Comments:
 Caller:
 Caller Ph:

 IncNum: SM-4961006

 EDIT/CLOSE

On the right you see all the Apparatus's that are responding to the incident both from your station and other stations that may be assisting to the incident.

APPARATUS RESPONDING			
NAME	TIME	TYPE	DEPARTMENT
Eagle	05/20/2013 10:15:51	Pump Truck	Flamethrower
Falcon	05/20/2013 10:19:08	Pump Truck	Flamethrower

Clicking on one of the responding apparatus in the list shows a popup of all the personnel associated with that apparatus.

Falcon-Flamethrower
Incident Number: SM-4961006
Thomas Smith
Steven Johnson
Refresh

Responding to an Incident

If you are assigned to an apparatus you can respond to an incident; to respond to an incident click the button in the details page that says “Respond to Call”

RESPOND TO CALL

After you respond to the call Mobile Map starts tracking your location and the button changes to ask if you are assisting and incident such as a station needs help from another station to control the incident

ASSISTING INCIDENT?

YES

NO

After you pick if you are assisting an incident or not the button changes to “Arrived at Scene”. When you arrive at the scene you should click this button and it records the time that you got to the scene.

ARRIVED AT SCENE

When you arrive at the scene and you have the scene under control click the “Scene Controlled” button and the time of when the scene was controlled is recorded and saved.

SCENE CONTROLLED

After the scene is controlled and you are ready to go back to the station hit the “Scene Cleared” button to indicate that you are done at the scene and are on your way back to the station.

SCENE CLEARED

When you return to the station click the “Returned to Station” button to indicate you are back at the station, it saves the time and shows that you are not back at the station.

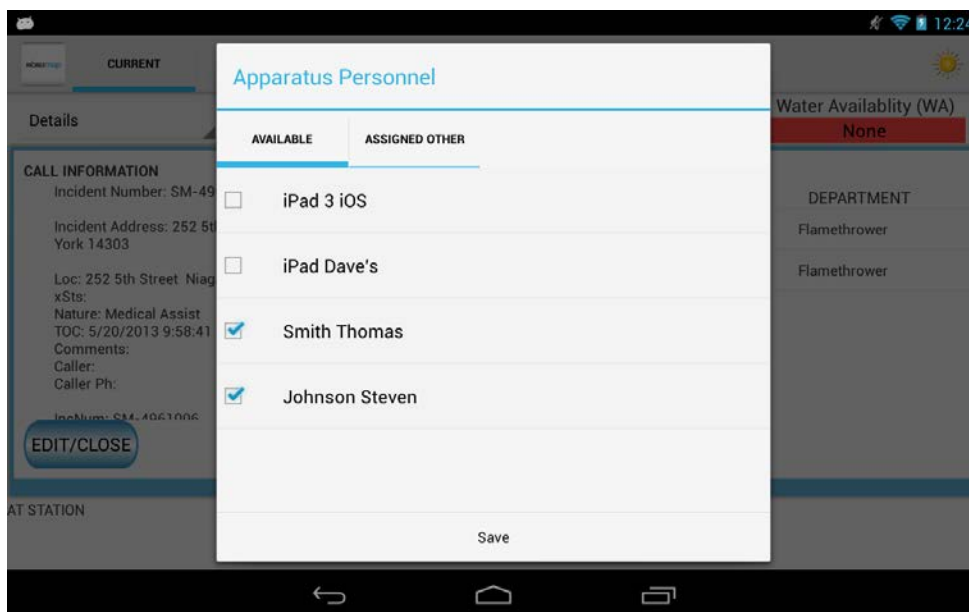
RETURNED TO STATION

AT STATION

Apparatus Personnel

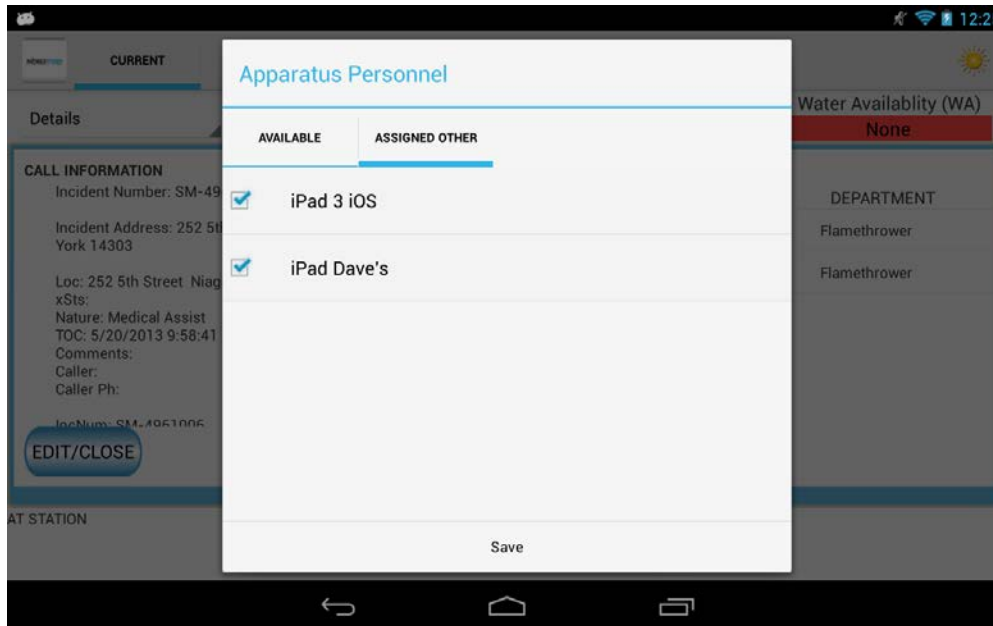


Apparatus personnel is where you select the personnel that is on your apparatus for the incident.



Available tab shows the list of people available to be selected and all the people are have already selected.

Assigned Other tab shows a list of people that are not available because another apparatus has them selected.



Note: selecting a person from the “Assigned Other” tab creates a conflict and that person will not be under your apparatus until they are released from the apparatus that selected them.

Exporting an Incident

Exporting is used for closing an incident and saving the information about the incident to view at a later point in time.

Now that you have returned to the station when you click on the “edit/close” button in the details section all the information is filled in for that incident.

Current Incident Edit

Incident Number: SM-4961006
 Incident Address: 252 5th Street Niagara Falls New York 14303
 Loc: 252 5th Street Niagara Falls New York 14303
 xSts:
 Nature: Medical Assist
 TOC: 5/20/2013 9:58:41 AM
 Comments:
 Caller:
 Caller Ph:
 IncNum: SM-4961006
 Additional Notes:

Export Save/Close

Current Incident Edit

Response Time: 05/20/2013 10:19:26 AM
 Arrival Time: 05/20/2013 10:19:39 AM
 Controlled Time: 05/20/2013 10:19:39 AM
 Cleared Time: 05/20/2013 10:19:40 AM
 Returned Time: 05/20/2013 10:19:41 AM
 Start Engine Hours: 0.00 End Engine Hours: 0.00 Start Pump Hours: 0 End Pump Hours: 0
 Mileage (Calculated): 0 OR Start Miles (Odometer): 0.00 End Miles (Odometer): 0.00
 Assisted Incident?

Export Save/Close

You can add notes to the incident such as what the problem was or any issues that you may have had in trying to control the scene. After you are done click the export button to export the data to view later.

Note: The export button is only active after you have responded to a call and returned back to the station.

Water Availability and Incident Running Time

When you select an incident from the incidents list the Details page shows you the water availability around the incident from the data that was plotted in the mapping section.

WATER AVAILABILITY (WA):
 Good

There are 4 different types of water availability

Good: The incident is in an area with good access to water around it and having water should not be an issue.

Limited: The incident is in an area where water may be limited and could become a problem and you might need a backup.

None: The incident is in an area with no water and a water tanker or other water source may be needed to control the fire.

Unknown: The incident is in an area where the water availability is unknown because your station has not designated the availability there yet.

Note: Water availability gives a worse case scenerio meaning there there are two kinds of data for that area where it is labeled “Good” and “None” then “None” will be shown as the water availability for the incident.

INCIDENT RUNNING TIME:
00:00:41

Current Incident running time displays how long the incident has been going for

Mapping

The mapping button is where you can views all kinds of different data. The different kinds of data that that you can currently view are as follows:

Emergency Notes: Areas on the map that are of importance to an incident or that other people may need to know about when responding to an incident.

District Boundries: The boundries between different districts of the county/state.

Hydrants: All the hydrants associated with the incident or your station.

Water Lines: Where water lines are located in the ground.

Pre-Plans:

Site Incident Notes:

Drafting Stations: Bodies of water where you can get water from.

Emergency Medical Services (EMS) Stations: Places that provide medical services such as providing out-of-hospital acute medical care, transport to definitive care, and other medical transport to patients with illnesses and injuries which prevent the patient from transporting themselves.

Fire Stations: Places where other fire houses are located.

SARA Facilities: Facilities that store or use hazardous or toxic substances on site.

Landing Zones: Areas of land where you can land a helicopter if needed

Boat Docks: Places on the land where boats can dock

Water Availability: An area telling firefighters the amount of available water. It is used for letting you know if a water tanker may be needed for an incident.

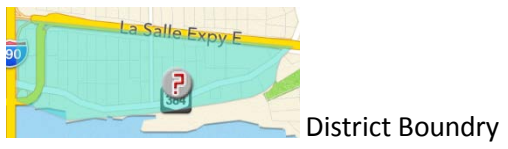
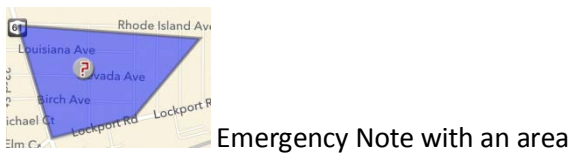
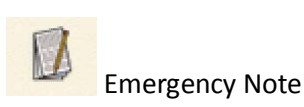
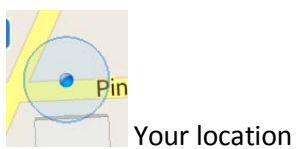
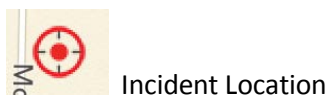
Custom: This layer is used for creating your own layer of data on the map. You can use this to show specific items on the map that may not be as important or different from the other layers. It is basically all the layers combined into one.

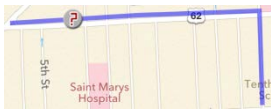
Route Path: After you have responded to an incident and returned back to the station this layer is enabled and it shows your route that you took to and from the incident.

To access all these layers just select the layer icon on the map



Map Icon Key





Water line



Commercial Pre-Plan



Residential Pre-Plan



Site Incident Note



Drafting Station



EMS Station



Fire Station



SARA Facility



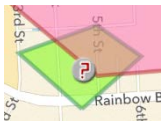
Hospital



Landing Zone



Boat Dock



Water Availability



Gas Station



Falls St School



Train Tracks



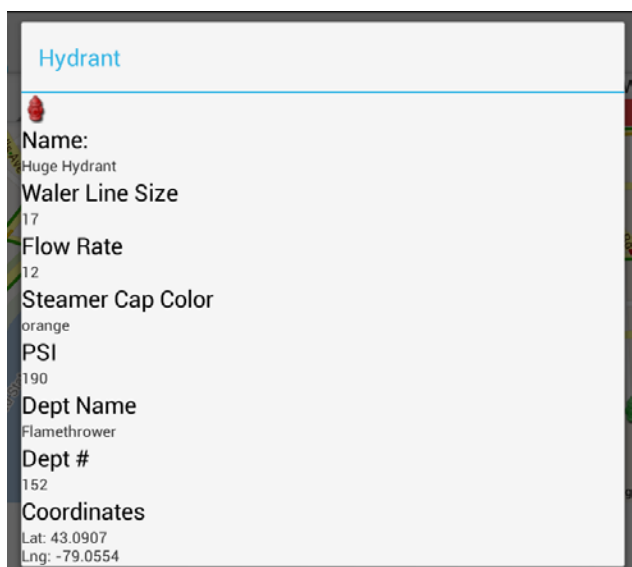
Sewer Cover



Point

Viewing a Map Object's Information

To view information about something that is being displayed on the map, simply just pat on the image (or center image if it is a map shape like water availability) and a popup will show the information about the object.



Map Location

Your current location (Latitude/Longitude) is updated everytime you move a set distance and is displayed in the bottom right of the screen.

Who is near me? Keep me centered

Current Lat/Lon:

43.0945096
-79.0562304

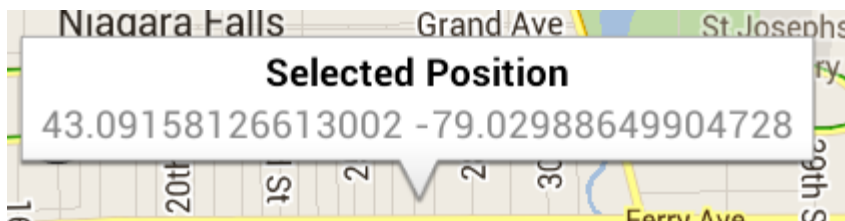
Below your current location there are two check boxes that are **only available when "Always Show My Location on Map" is turned on in the admin page.**

Who is Near Me: is used for when you are responding to an incident and you want to see where other responding apparatuses are around you for your set radius. This setting also lets other see where you are too if they also have this option turned on. The location of the other apparatuses location gets updated at the interval you set in the admin page. The shorter you set the interval the more you will see

their location update on the map depending on what the other apparatuses have their interval to send their location updates at.

Keep Me Centered: When this option is enabled the map stays centered around your location and follows you as you are driving along.

To get a location on the map (Latitude/Longitude) long press on an area where there is no map marker or anything and you will get a popup show the Latitude and Longitude of that spot.



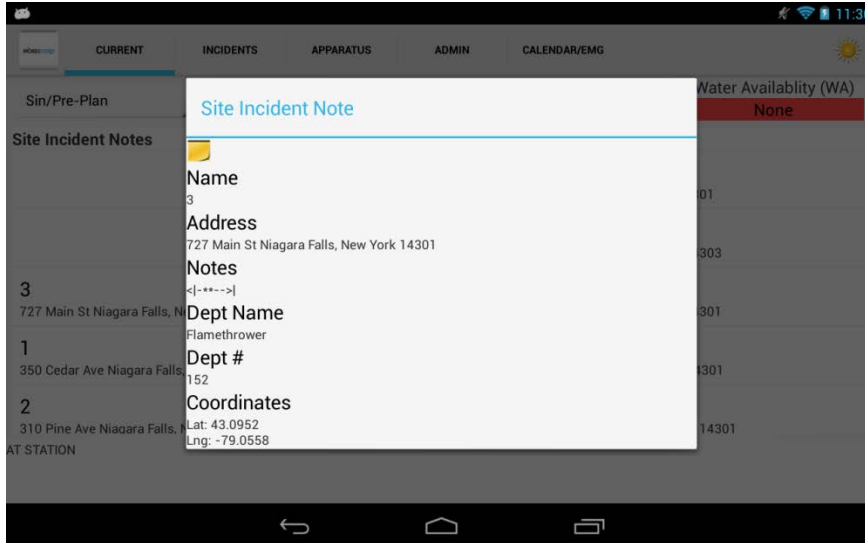
Sin/Pre-plan

Site Incident Notes	Pre Plans
	522 5th Street Niagara Falls, New York 14301
	324 10th Street Niagara Falls, New York 14303
3 727 Main St Niagara Falls, New York 14301	552 12th Street Niagara Falls, New York 14301
1 350 Cedar Ave Niagara Falls, New York 14301	920 Main Street Niagara Falls, New York 14301
2 310 Pine Ave Niaqara Falls, New York 14301	1020 Pine Avenue Niaqara Falls, New York 14301

The Sin/Pre-Plan page shows all the “Site Incident Notes” and “Pre-Plans” around an incident when you respond to that incident.

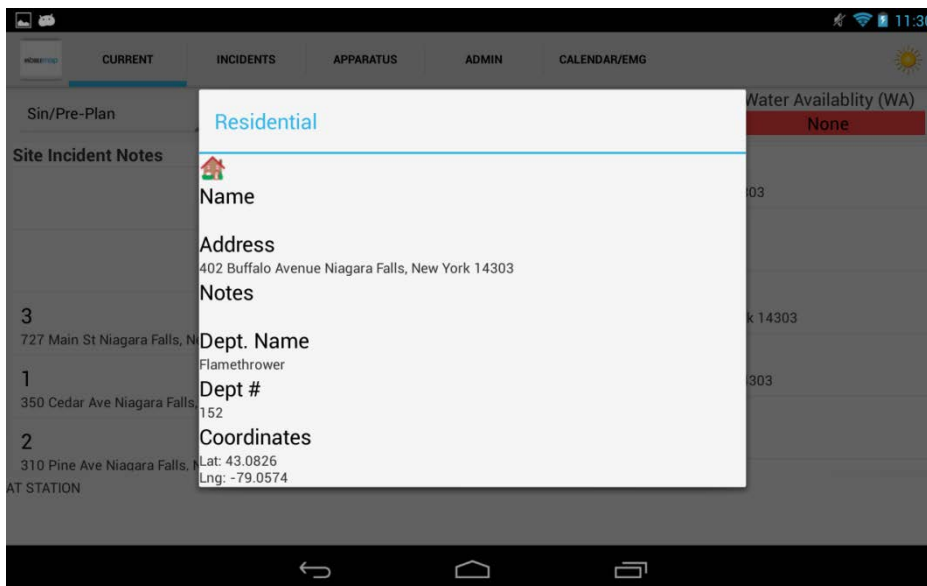
Note: This page may look different depending on device screen size

Clicking on an item in one of the lists show a popup with the information of the note.



To dismiss a popup just press your finger anywhere outside of the popup.

Some Pre-Plans may have a PDF file attached to them so that you can view it. When a PDF file is attached to a Pre-Plan a “View PDF” button will show up in the popup so you can view it.



Clicking the button opens up another popup showing the PDF file, you can also view it full screen by clicking the full screen button in the PDF file viewer.

Note: You will need to download a PDF reader app if your tablet does not come with one

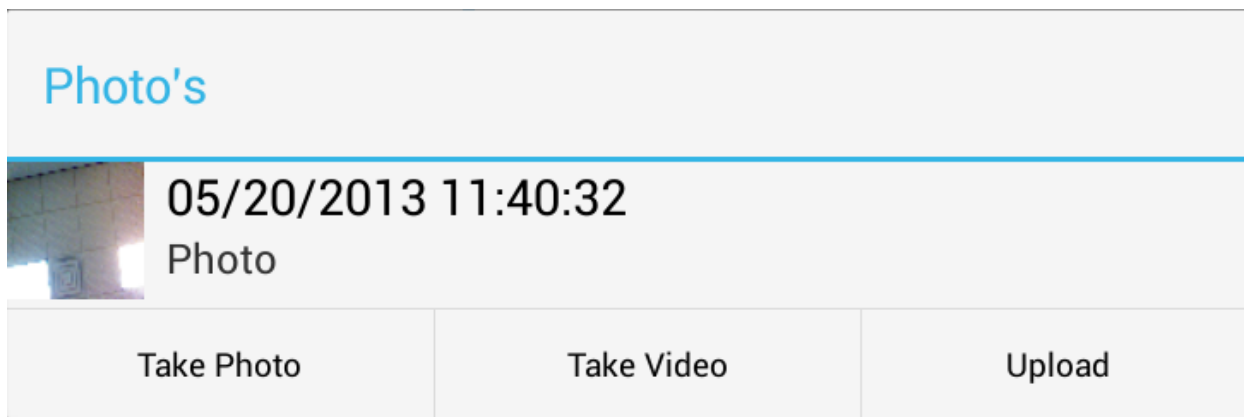
Driving Directions

If you need driving directions to the incident click on the Driving direction button and it will start Google Maps driving directions application.

***Note:** Also this option is only enabled when you have responded to an incident.

Take Photo

Here you are able to take a picture or video of the incident; To take a picture select the “Take Photo” button and the camera will start up.



After you take the picture it will be added to the list under pictures to be uploaded.

To take a video of something Press the “Take Video” button to start the video camera

After you are done making the video, click “Use” and that will save the video in the list to be uploaded.

When you are done taking all your picture and video’s click the upload button to upload everything to the server so that it can be downloaded and/or viewed at another time. After the upload completes the list is then empty and ready for more images.

Incidents

The Incidents tab is where all the incidents are listed when they come in. The list gives the Incident #, date, time and details about the incident.

Current	Incident Number	Date	Details
<input checked="" type="checkbox"/>	SM-4961006	05/20/2013 09:59:39 AM	Loc: 252 5th Street Niagara Falls New York 14303 xSts: Nature: Medical Assist TOC: 5/20/2013 9:58:41 AM Comments: Caller: Caller Ph: IncNum: SM-4961006
<input type="checkbox"/>	SM-4961003	05/20/2013 09:58:00 AM	Loc: 550 Cedar Avenue Niagara Falls New York 14301 xSts: Nature: Brush Fire TOC: 5/20/2013 9:57:42 AM Comments: Caller: Caller Ph: IncNum: SM-4961003

When you select an incident from the list that becomes the selected incident and a red checkmark is shown to indicate this. You are then taken to the "Current Incident Details" screen when you see the details about the incident.

Note: If you are responding to an incident you cannot view another incident until you are done responding and have returned to the station.

Checking for Incidents

The "Inc Check" button will go and check for incidents that have come in, in the last 24 hours. If you think you may have missed some incident because your tablet was off or for some other reason click this button and it will see if you missed any.

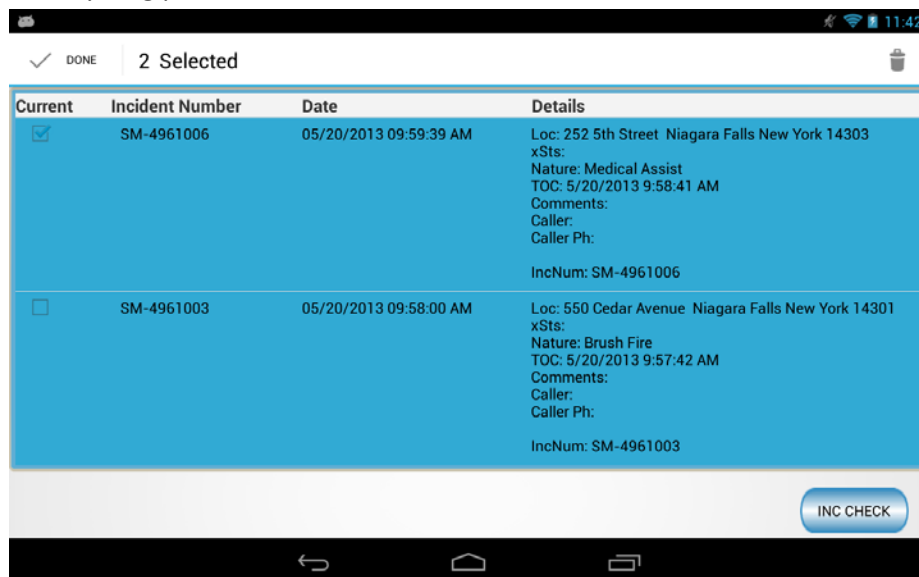
Deleting Incidents

To delete an incident simply long press on the incident you want to delete and the navigation bar at the



top will change and a trash can will appear.

You can delete multiple incidents at once to delete just by clicking on another incident after you have already long pressed on one.



Note: You cannot delete any incident that you are responding or have responded to until you export the incident.

Apparatus

The Apparatus tab holds a list of all the apparatuses for the station. The list shows the name of the apparatus, Status of the apparatus (At Station, At Scene, etc...), What type of apparatus (Pump Truck, Ladder Truck, etc...), if the apparatus is in service or not and the description of the apparatus.

Note: Only Admins can access this page.

Name	Status	Type	In Service	Description
Eagle	TO SCENE	Pump Truck	Yes	This is a new Apparatus
Falcon	TO SCENE	Pump Truck	Yes	This is a new Apparatus
Hornet	TO SCENE	Pump Truck	Yes	This is a new Apparatus
Raptor	TO SCENE	Pump Truck	Yes	This is a new Apparatus
Tomcat	TO SCENE	Pump Truck	Yes	This is a new Apparatus

View/Edit an Apparatus

To view an apparatus's information simply click on the apparatus and you will be taken to a new screen with the apparatus information. The screen that first shows is the information about the apparatus such as the name, description, make, mode, etc... If you make any changes to any of the fields you will need to sync at some point to save all your changes.

Name: Make:
 Description: Model:
 Display Code: Year:
 Original Cost: Vendor:
 Purchase Date: Unit:
 Cost Per Hour: Current Hours:
 Last Service Date: Current Miles:
 Serial Number: Pump Hours:
 In Service Type:

Adding/Editing an Apparatus Type

To add, change or delete an apparatus type select the edit button to bring up all the types that you currently have.

Apparatus Type's

- Pump Truck
Pumps water
- Ladder Truck
Carries ladders
- Ambulance
Medical assistance

Clicking on a type in the list lets you edit the field for it, clicking save after the edit saves the changes. To add a new type simply click on the add button and it creates a new type in the list. Click on the new type and change the type and description for it then click save.

Name:	
<input type="text" value="New Type"/>	
Description:	
<input type="text" value="New Apparatus Type"/>	
<input type="button" value="Cancel"/>	<input type="button" value="Save"/>

Now that you have Added/Edited a type, close the popup and click save in the apparatus info page. After you save click "Sync" to save the information to the server.

To **delete** a type click on a type and select the delete option.

<input type="button" value="Delete"/>	<input type="button" value="Edit"/>
---------------------------------------	-------------------------------------

Adding/Editing an Apparatus Status

Status list already has 4 pre-defined statuses.

To Scene

At Scene

To Station

At Station

Note: These statuses cannot be edited or deleted

The procedure to add/edit/delete a new status is the same as adding/editing a type (see above).

Apparatus Specs

The apparatus specs tab is where all the information about the apparatus engine, chassis, fluids and water tank is located.

When you make changes to any of the fields in this section make sure you save the changes and then sync the changes when you are done so they get saved and updated to everyone else.

Resetting an Apparatus

To reset an apparatus first click on the apparatus that you want to reset so that the apparatus information window comes up.

In this window you will find a field that says “Username” with the user name and a reset button next to it.

Note: If there is no username in this field that means there is no one assigned to this apparatus and does not need to be reset

Clicking the reset button will ask if you are sure you want to reset this apparatus. Hitting yes will reset it and a notification will popup on the device that was just reset saying that their assigned apparatus was reset. Save and sync as needed too.

Tip: This can be done on any device as long as the user has admin privlages.

Deleting an Apparatus

To delete an apparatus simply long press on the apparatus you want to delete and select the trash can on the navigation bar. You select multiple apparati by pressing another after you long press on one initially.

Name	Status	Type	In Service	Description
Eagle	TO SCENE	Pump Truck	Yes	This is a new Apparatus
Falcon	TO SCENE	Pump Truck	Yes	This is a new Apparatus
Hornet	TO SCENE	Pump Truck	Yes	This is a new Apparatus
Raptor	TO SCENE	Pump Truck	Yes	This is a new Apparatus
Tomcat	TO SCENE	Pump Truck	Yes	This is a new Apparatus

When you select delete a red bar will show up next to the apparatus indicating it is ready to be deleted.

Raptor	TO SCENE	Pump Truck	Yes	This is a new Apparatus
--------	----------	------------	-----	-------------------------

When you click the sync button the apparatus will be deleted from the list.

Adding an Apparatus

To add an apparatus click on the “plus” button in the navigation bar.



When the new apparatus is added to the list a green bar is shown next to the apparatus indicating a sync is needed

Admin

The admin page is where the administrator can control how parts of Mobile Map works and where you set your apparatus. **Only the administrator** can access the page and requires a password to unlock it.

The screenshot shows the 'ADMIN' tab selected in the top navigation bar. The 'GENERAL' settings are displayed. On the left side, there are input fields for 'REGISTERED APP NAME' (mm_152_11_user), 'APPARATUS SELECT' (Falcon), and 'CURRENT LAT/LNG' (LAT: 42.9260728963069, LNG: -78.74240254458687). Below these are three toggle switches: 'ALWAYS SHOW MY LOCATION ON MAP' (ON), 'ALWAYS CENTER THE MAP ON ME' (OFF), and 'KEEP SCREEN ON' (OFF). On the right side, there are sliders for 'DAY MODE BRIGHTNESS' and 'NIGHT MODE BRIGHTNESS', and dropdown menus for 'INCIDENT POPUP TIMEOUT (Secs): 5', 'EMG POPUP TIMEOUT (Secs): 5', 'UPDATE LOCATION DISTANCE (Feet): 10', 'WHO IS NEAR FREQUENCY (Secs): 30', 'WHO IS NEAR RADIUS (Miles): 500', and 'SIN/PRE-PLAN RADIUS (Feet): 10000'. At the bottom right, there are three buttons: 'SAVE CHANGES', 'INC CHECK', and 'ACCOUNT RESET'. The top right corner shows the time as 12:00 and a sun icon. The bottom of the screen shows the Android navigation bar.

Register App Name: is your user name for the app.

Apparatus Select: is where you select the apparatus for the device and if you already have one the name of the apparatus is displayed here.

Note: Inorder to change the apparatus for the device you need to reset the apparatus in the apparatus tab.

Current Lat/Lng: Your current location if there is one, if there is not it just gives you the location of the station.

Always Show My Location On Map: When this is turned on your location is always shown on the map. This also gives you access to the “Who is near me” and “Keep Me Centered” options.

Always Center the Map on Me: Will by default always center the map on your location.

Metric Units: This will change all the units to metric ie. Meters, Kilometers, etc....

Incident Popup Timeout: this is how long the popup will stay up until it is dismissed automatically.

Note: If you are not responding to an incident and you let the popup timeout then this new incident will become the selected Incident and the Current Incident Details will show.

EMG Popup Timeout: This is how long the popup will stay up until it is dismissed automatically.

Who is Near Frequency: This is the frequency in which Mobile Map will check for new locations of nearby apparatuses.

Who is Near Radius: The radius around your location which you will see nearby apparatuses.

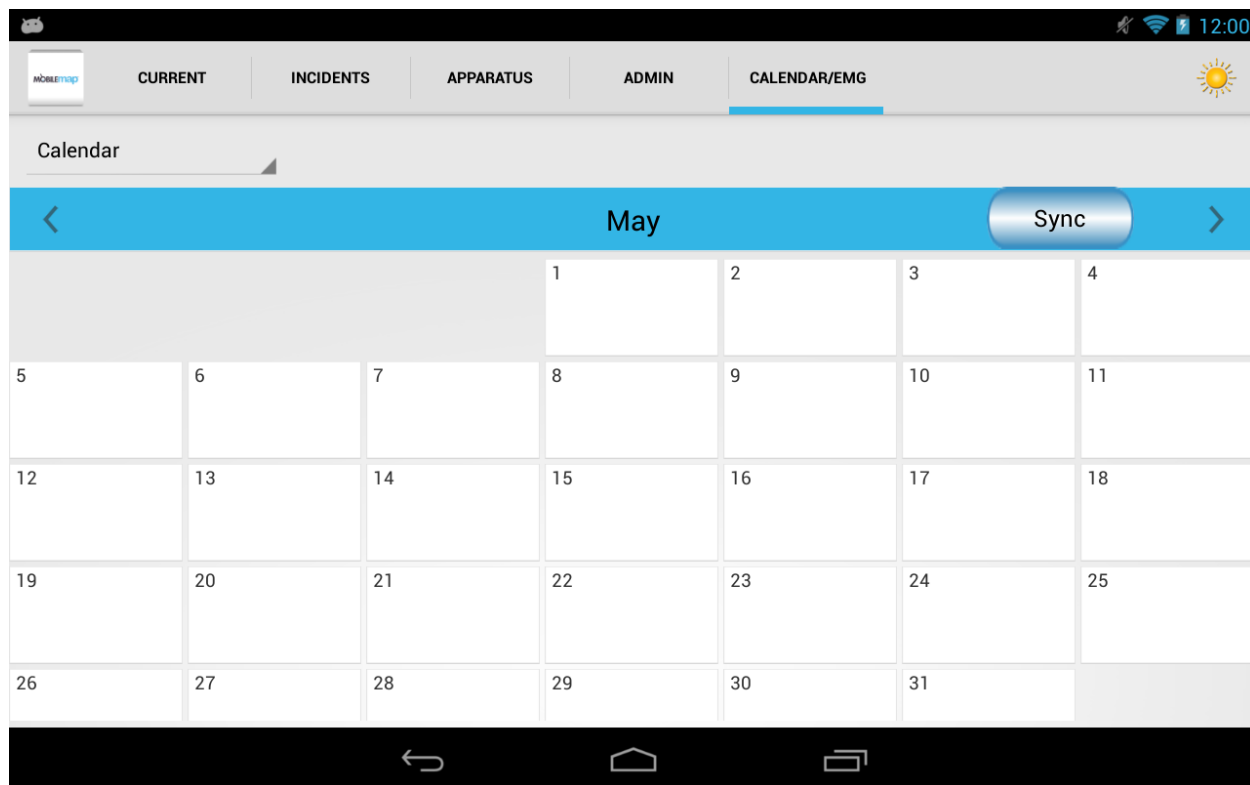
Sin/Pre-Plan Radius: The radius around an incident to show any Site Incident Notes and Pre-Plans.

Account Reset: This resets the account for Mobile Map deleting everything and starting like a fresh install.

Inc Check: checks for any missed Incidents in the past 24 hours.

Save Changes: Saves any changes you have made in the admin page.

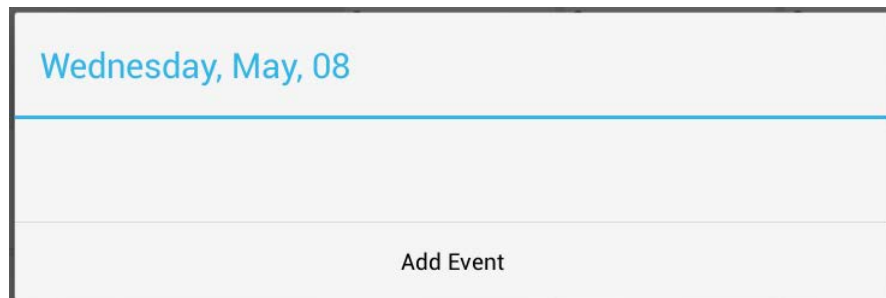
Calendar



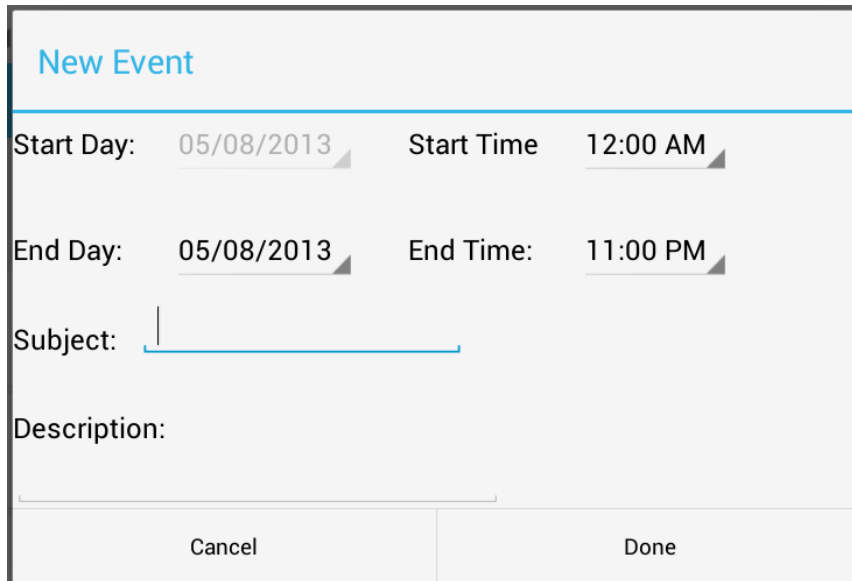
The calendar is where you can add upcoming events that you need or want everyone to know about for the station. Adding events here will sync to everyone's ECM2 phone app that is associated with your station so they can view it too.

Creating a new event

To create a new event click on the day you want to create the event on and it will bring up a popup with any previously created events. Click on the "Add Event" button to create a new event.



In the new event screen you can set the start date and time if you need to and change the end date and time. Add a subject (Title) to the event and then in the description put what the event is.



New Event

Start Day: 05/08/2013 Start Time: 12:00 AM

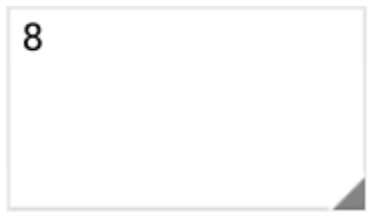
End Day: 05/08/2013 End Time: 11:00 PM

Subject: _____

Description: _____

Cancel Done

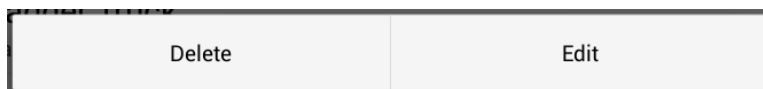
Click the done button to save the event locally and you will now see an icon on that day.



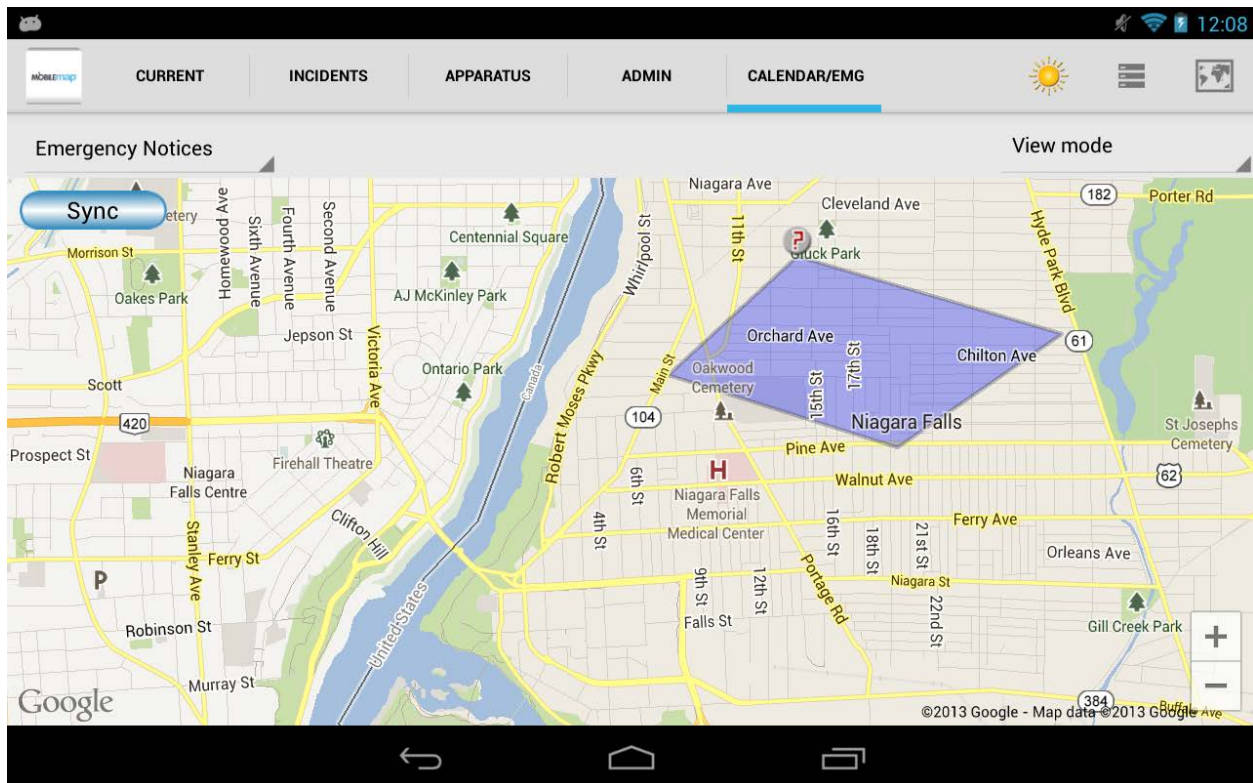
Now that you added or edited an event you need to sync to the server so everyone can see your changes. Click the sync button sends all the information to the server and when it is done you will see a popup saying sync was successful.

Deleting an Event

To delete an event, select an event then select delete from the popup.



Emergency Notes



In the Emergency Notes section you can create notes on the map for describing about an area or a point. For example if there is a chemical spill and there is an evacuation you can create an area on the map indication the evacuation zone around the incident. You can also put notes on the map for things such as a road is closed for construction so everyone knows to avoid this road.

Notes List

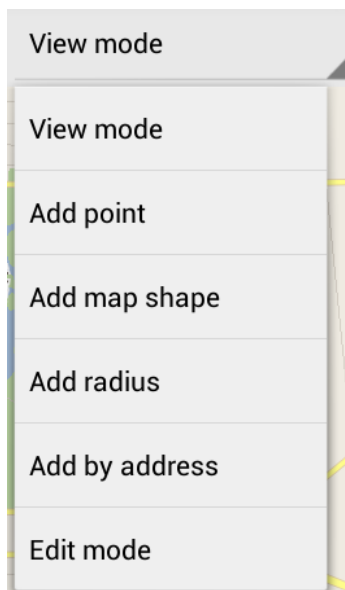
To look at the list of notes that are plotted along with all the information, click on the list button at the

top in the navigation bar

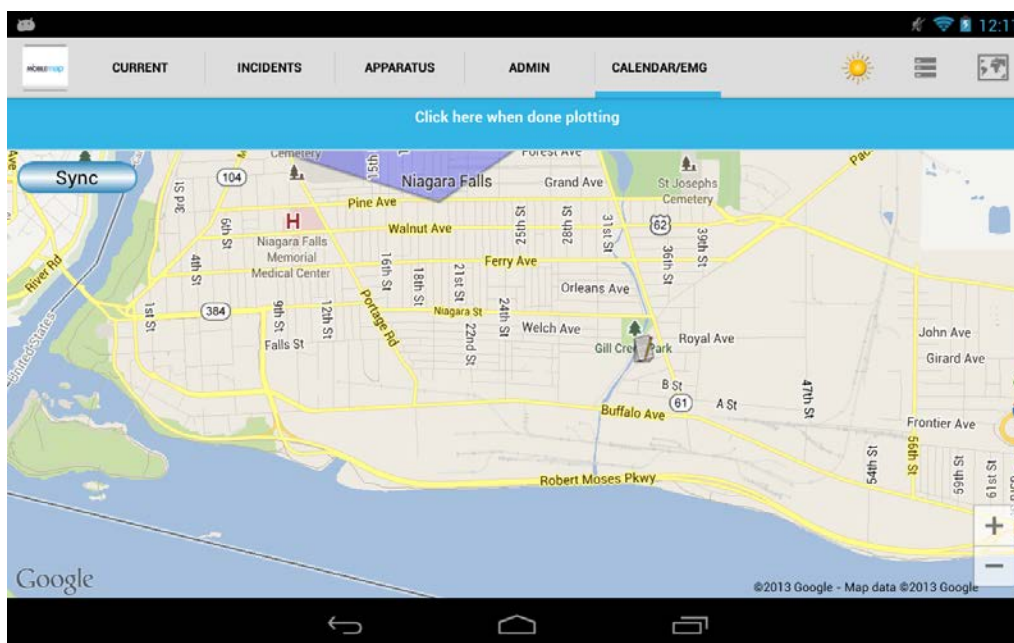


Creating a new note

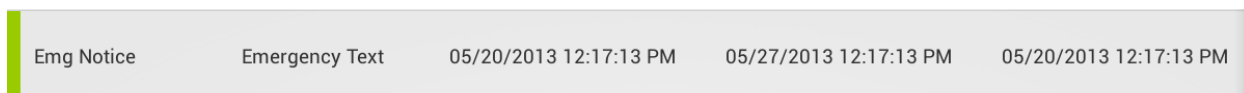
Click the button on the top right of the map that says “View Mode” when it first loads, brings up a menu of more options. Click “Add Point” to create a single point.



After clicking "Add Point", press on the map where you want your point(s) to be.



When you are done placing points hit the blue bar at the top of the map and they will then appear in the list with a green bar next to it indicating that changes were made and a sync needs to be done.



Hitting the sync button saves all the changes to the server for everyone to get. A popup comes up saying emg notes were synced and the list updates removing the pencil marks from the new notes

Adding a Map Shape

If you want to add a shape to indicate an area of importance on the map bring up the map menu and select “Add Map Shape”. Now when you press on the map black dots will appear where you placed your finger. After you create a third point the shape will take place and fill in the area of the three points.

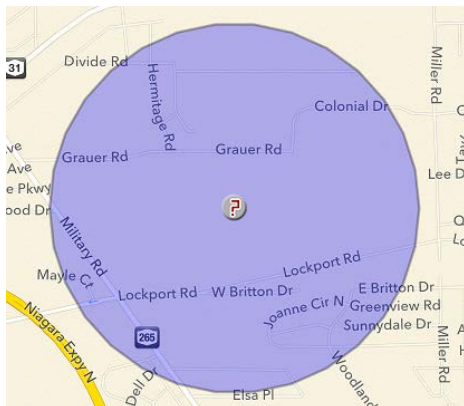
Note: You cannot place a point where a line will intersect another line



When you have placed all your points for the map shape click the blue bar and the shape will be saved in the list. Make sure you also click sync so the the shape is saved to the server for everyone at the station to view.

Adding a Radius Point

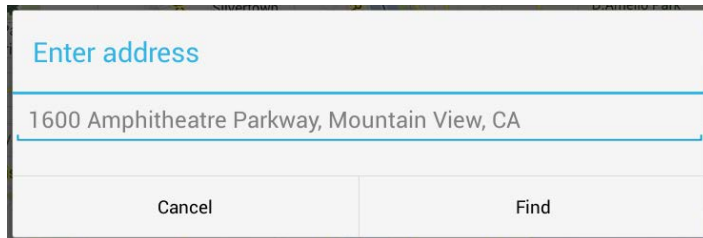
If you want to add a point that has a radius around it, open the map menu and select “Add Radius”. When you press on the map it will give you a point with a radius of 1000 meters. You can change this value when you edit the notes information.



Select sync to save the new radius

Adding a Note by Address

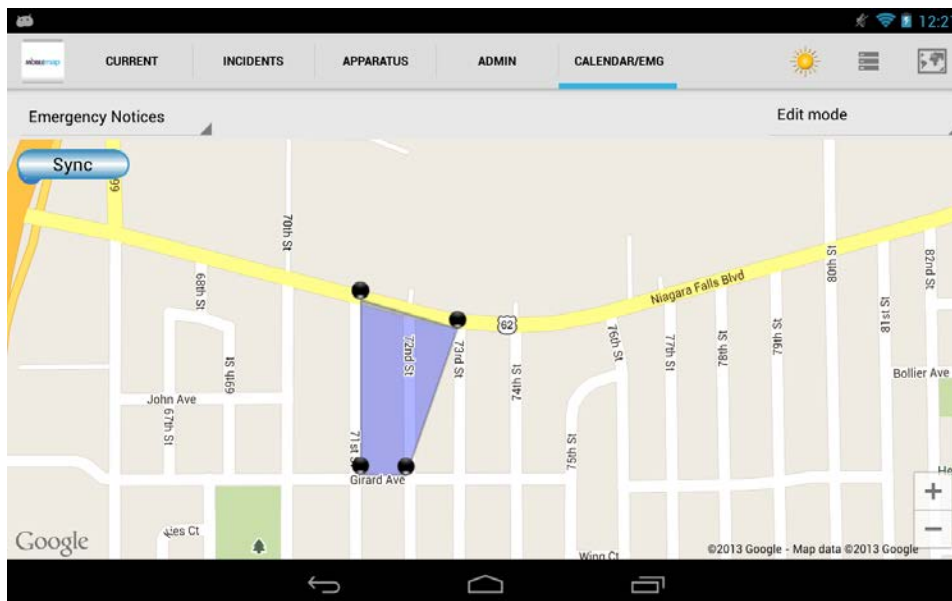
To add a note by an address open the map menu and select “Add by Address”, a popup will come up where you put in the address that you want to add a note to



When you hit enter it checks to see if this address is valid and if it is, it is then plotted on the map at that address. Press the sync button to save the new point to the server for everyone to view.

Editing Points

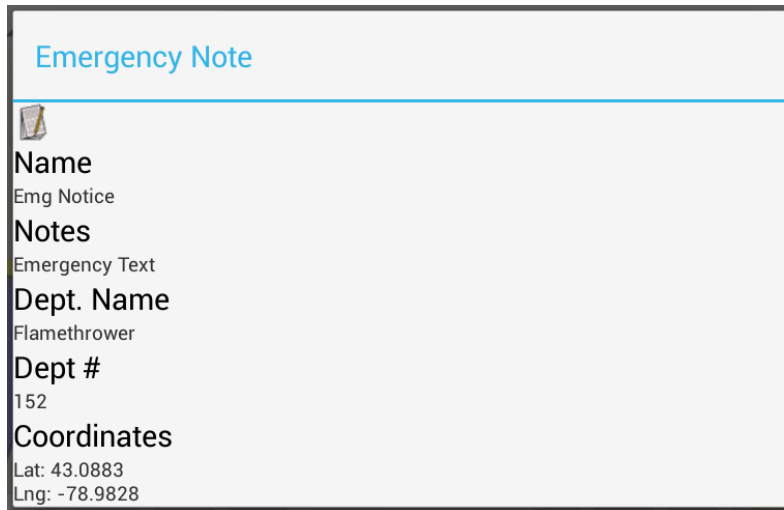
If you need to edit where a point or map shape point was plotted on the map switch to “Edit Mode”, in this mode you can press on the point you want to move and drag it around the map to where you want it.



Note: If you are changing a map shape point you cannot move a point to where any of the lines are intersection another line, The shape will go back to what it originally was.

Viewing a Notes Information

In the map menu switch to “View Mode”, then on the map click on one of the icons and a popup will appear for that note giving the information about that note



Editing a Notes Information

If you want to edit one of the notes information, in the list of notes long-press on the note you want to change and click the pencil at the top.

Name	Notes	Created Date	End Date	Last Modified	
Emg Notice	Emergency Text	05/16/2013 04:41:14 PM	05/23/2013 04:41:14 PM	05/17/2013 11:54:51 AM	Emer

Clicking edit will bring up another popup with all the notes information. You can change the name, add notes and change the end date of the note. If the note is a radius point there will be an extra option that shows what the radius is, changing that value change how big the radius is for the point.

Name	Emg Notice	
Notes	Emergency Text	
Created	05/16/2013	04:41:14 PM
TTL	05/23/2013	04:41:14 PM
Cancel		Save

Hit save to save the changes and then don't forget to sync the changes so everyone else gets those changes in the station.

Deleting a Note

To delete a note/s long press on one of the notes and it will highlight, the select any other notes you want to delete and click the trash can at the top.

Name	Notes	Created Date	End Date	Last Modified
Emg Notice	Emergency Text	05/16/2013 04:41:14 PM	05/23/2013 04:41:14 PM	05/17/2013 11:54:51 AM
Emg Notice	Emergency Text	05/20/2013 12:17:13 PM	05/27/2013 12:17:13 PM	05/20/2013 12:17:13 PM
Emg Notice	Emergency Text	05/20/2013 12:19:02 PM	05/27/2013 12:19:02 PM	05/20/2013 12:20:44 PM
Emg Notice	Emergency Text	05/20/2013 12:19:26 PM	05/27/2013 12:19:26 PM	05/20/2013 12:19:26 PM

Clicking yes will make the note ready to be deleted. You can tell what note will be deleted in the list by there being a red bar next to the note.

Clicking sync will sync and delete all the note(s) from the list, map and everyone else's devices in your station that you wanted to delete.